



**CALL FOR APPLICATIONS FOR THE BACHELOR DEGREE
IN NURSING - L/SNT1 OF THE HEALTH PROFESSIONS**

(IN ENGLISH)

ACADEMIC YEAR 2024/2025

THE RECTOR

- GIVEN** the resolution n. 62/2024, of January 19, 2024 of the Board of Directors of the University of Palermo "*Proposal of the educational offer 2024/2025*";
- GIVEN** the resolution n. 217/2024, of February 14, 2024 of the Board of Directors of the University of Palermo "*Proposal of the educational offer 2024/2025 - Integration*";
- GIVEN** the Ministerial Notice of June 24, 2024 concerning "*the Calendar tests of the admission tests to the 1st cycle Degree courses and single cycle degree courses with national access, A.Y. 2024/2025*";
- GIVEN** the Ministerial Decree n. 1648 of December 19, 2023, about "*The defining the classes of 1st cycle degree courses*";
- GIVEN** the Ministerial Decree n. 1649 of December 19, 2023, about "*The defining the classes of 2st cycle degree courses*";
- GIVEN** the Educational Regulations of the University of Palermo as amended by Rector's Decree n. 10099/2023;
- GIVEN** the Ministerial Decree of October 22, 2004, n. 270 "*Amendments to the Regulation on the didactic autonomy of Universities*" approved by the Decree of the Minister of University and scientific and technological research of November 3, 1999, n. 509;
- GIVEN** the Law of August 2, 1999, n. 264 "*Rules for the access to University courses*" and subsequent amendments;
- GIVEN** the Decree of the President of the Italian Republic of December 28, 2000, n. 445, "*Consolidated Act of the regulations and legislative provisions regarding the administrative documents*";
- GIVEN** the Law n. 241 of August 7, 1990, "*New rules for the administrative procedures and the right of access to the administrative documents*" and subsequent amendments and additions;

DECREES

Article 1 General Provisions

For the academic year 2024/2025, The University of Palermo announces a competitive selection for the three- year 1st cycle Degree Professional Qualification Course in **Nursing – in English language (code 2233)** of the School of Medicine and Surgery, class L/SNT-1 class of the Health Professions, for a number of:

- **35 (thirty-five) places (pending ministerial definition)**, intended for candidates from EU and non- EU countries residing in Italy pursuant to art. 39, paragraph 5 of Legislative Decree. 25 July 1998, n.286.
- **25 (twenty-five) places (pending ministerial definition)**, intended for candidates from non-EU countries residing abroad.

The indications relating to the methods and contents of the admission NURSING test, A.Y. 2024/2025, will be made known with a subsequent rectoral decree integrating this announcement, according to the indications of the MUR.

Article 2 Participation requirements

All the holders of an Italian High School diploma obtained in Italy or attending the fifth year of an Italian High School, who will achieve it by the end of the school year 2023/2024, and who have a knowledge of English language equivalent to Level B2 of the “Common European framework of reference for languages” (CEFR) may participate in the admission test.

EU candidates, wherever resident, and non-EU candidates legally residing in Italy, pursuant to art. 39, paragraph 5, of the Legislative Decree 25 July 1998, No. 286, as amended by art. 26 of the Law of July 30, 2002, No. 189, may participate if they hold a qualification obtained abroad (at least 12 school years) and recognized as equivalent to the Italian High School Diploma, or if they achieve it by the end of the School year 2023/2024.

All provisions regarding the access of foreign students can be found in the “**Ministerial regulations for the access of students to university courses for the 2024/2025 academic year**” to which reference is made in full, available in the website of the MUR (Ministry of University).

Candidates are also invited to read the information published on the institutional website:

<https://www.unipa.it/mobilita/en/new-students/new-students---enrolment/>

Article 3 Implementing Accessibility Tests- Different Skills

The competition test, referred to in this call, is organized by the University of Palermo taking into account the individual needs of candidates with disabilities pursuant to art. 16 of the Law no. 104/1992, as well as of candidates diagnosed with specific learning disorders (SLD) as per Law no. 170/2010.

Candidates with a certificate of disability, with a certification referred to in Law n.104 of 1992, with a diagnosis of specific learning disorders (SLD) referred to Law n. 170/2010 or with a document certifying special educational needs (SEN) regarding other specific learning disorders, can benefit during the test from specific aids or compensatory measures, as well as of additional time, by making a specific request.

The disabled candidates may be admitted to the test with the medical certification they possess, even if not updated because of the activity's restriction of the NHS for the COVID-19 emergency. Anyway, the University of Palermo reserves the right to require further documents at later time. The University of Palermo will provide for all the necessary measurements in order to meet each candidate needs, considering what is specified in the following points.

The candidate must send the form, completed in its entirety and with all the documents required (otherwise he will be excluded from the test), to Ce.N.Dis, the Disability Office, through the following link:

<https://tiny.unipa.it/mvwQ0>

compulsorily to August 20, 2024. The adjustments will be granted only in the following cases:

- a) the candidate, with a disability certificate or with a certification pursuant to Law n. 104/1992, must provide the document attesting the types of disability and/or the degree of disability recognized, in order to allow an adequate organization of the requested service. Failure to send the above documentation will preclude the arrangement of the necessary aids required for the conduct of the tests. The candidate has the right to an additional time not exceeding 50% more than that foreseen for the performance of the test.
- b) the candidate with SLD as per Law n.170/2010 must promptly show the diagnosis certification issued by NHS or by organizations or by accredited professionals by their Regional Health Service, including a document issued by NHS. The diagnosis certification must have been issued to the candidate no more than 3 years ago or after the eighteenth year of life. Given the restrictions of NHS due to the COVID-19 emergency, the Scientific Council of Ce.N.Dis also considers the opportunity to admit the applications of candidates with SLD diagnosis according to the Law n.170/2010, based on documents issued to the candidate no more than 3 years ago or after the eighteenth year of life. In these cases the candidates must prove that they are awaiting the renewal or the certification of compliance by the NHS; the University reserves the right to request further documentations at a later time. Anyway the certifications issued by private specialists must be completed and drawn up according to all the requirements defined by the SLD Consensus Conference 2011. In accordance with the provisions of the "guidelines on specific learning disorders" attached to the Ministerial Decree July 12, 2011, protocol no. 5669, the candidates with SLD are granted an additional time equal to a maximum of 30% more than that foreseen for the admission test. In the case of particular certified severity of the SLD, the University may allow, in order to guarantee equal opportunities in the performance of the test, the use of the following compensatory tools: non-scientific calculator, video-enlarger or support of a reader chosen by the University with the support of special experts or of the Disability Office. In any case the following tools are not allowed: personal computer, tablet, smartphone and other similar tools.
- c) the candidates with special educational needs regarding other type of disability must provide the certification issued by NHS. Candidates with these disabilities are granted an additional time equal to a maximum of 30% more than that foreseen for the admission test, based on an assessment by the Scientific Council of Ce.N.Dis, who, moreover, may consider further compensatory aids according on the documentation provided. The documentation must be clear and completed with all the information about the candidates needs. Ce.N.Dis identifies the adjustment of the test which better fits to each candidate and notifies them by emails. Candidates with disability, SLD or special educational needs residing abroad, who intend to take advantage of the measures referred to in the above paragraphs, must submit the legalized certification proving the state of disability, SLD or special educational needs issued by the country of residence, equipped with a sworn translation of it in Italian or in English, true to the original text and a self-certification.

The Ce.N.Dis Scientific Council of the University of Palermo is the university body in charge for examining the certifications referred to in the above paragraphs, including the foreign

documents attesting a condition of invalidity, disability, specific learning disorder or special educational needs recognized by Italian Law. For any requests of information and/or IT problems regarding the sending of the certification, it's available the following email:

cendis@unipa.it

The list of the candidates who are eligible to aids and compensatory measurements for the test will be published anonymously by the Ce.N.Dis in the section concerning the Bachelor's Degree in Nursing:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

Article 4 Applications

The application for the admission test, addressed to the Rector, must be made exclusively online. To apply online, students must:

1. Enter the page <https://studenti.unipa.it> and register by clicking on the link: "Clicca qui per registrarti al **Portale Studenti UNIPA**";
2. Log in the personal page on the **Portale Studenti UNIPA**;
3. Select "Domanda di partecipazione a concorso per Corsi di Laurea a numero programmato" and fill the application form in every part;
4. Pay the registration fee for the test - € 55,00 (fifty-five/00). **In no case can the participation fee for the test be refunded. Online payment must be made without fail by 20 August 2024.**

Candidates are invited to carefully keep the receipt of payment of the participation fee for the competition and, if requested, to show it on the day of the test to the General Coordination Board or to the Classroom Manager.

According to the current legislation on privacy, each candidate will be identified by the **identification number** found on the **paqoPA** payment slip, therefore it will be his/her responsibility to keep this data to verify his/her position in the ranking lists.

In no case can the participation fee for the test be refunded.

By **September 2, 2024**, the list of candidates who have applied for participation, will be published on the institutional website:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

The applications drawn up using forms or bulletins other than the official ones, submitted in different ways other than those described above or whose payment has been made after the deadline indicated, will not be taken into consideration.

The candidates, for any false declaration made in the self-certifications, will incur the penal sanctions provided for untruthful declarations, the formation or use of false documents, referred to in article 76 of Presidential Decree 28 December 2000 n. 445, as well as the forfeiture of the benefits consequent to the provision possibly issued on the basis of the untruthful declaration, if the verification carried out reveals the falsehood of any of the declarations made (art.75 President's Decree 28 December 2000, no. 445) and will be declared automatically forfeited from the right to enrol.

Applicants are obliged to view this announcement in its entirety; they are solely responsible for the correct indication of the data necessary for the admission procedures to the competitive selection; if winners, they also undertake to comply strictly with the content and procedures relating to the enrolment phase.

Article 5

Examining Board

The Board, with any Classroom Managers, will be appointed by Rector's Decree, at the proposal of the School of Medicine and Surgery; the composition of the Board will be published on the web page:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

Article 6

Competition procedure

The admission test to the three-year Degree Course in Nursing will be held at **13:00** on **September 9, 2024**.

The start time of the test, the methods and contents of the test will be communicated subsequently, with a rectoral decree integrating this announcement, according to ministerial indications.

The venues for the test and the assignment of candidates to their respective venues and classrooms will be communicated through publication on the website:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

Not further information will be communicated regarding the test venues.

All candidates will be required to show up at 11:30 on September 9, 2024, in the locations indicated for the identification procedures.

This notice has the value of an official convocation, and the interested parties will not receive any further communication.

The condition of eligibility for admission to the degree course in "Nursing" refers only to the selective procedure in place.

Article 7

Additional Educational Duties (OFA)

For the areas of knowledge "**Biology**" and "**Chemistry**" the General Coordination Board will not assign **Additional Educational Duties (OFA)** for candidates reaching a score equal to at least 50% of the maximum score for that area.

No Additional Educational Duties may be attributed for the areas: "Reading skills and knowledge acquired in studies", "Logical reasoning and problem solving" and "Physics and Mathematics".

Additional educational duties will be fulfilled by the students admitted to the Degree Course according to the indications provided by the Degree Course regulations and by the University.

Article 8

Ranking lists and scrolling lists

The ranking lists will be made available within the terms established by Law 264 of 2 August 1999, through publication on the website

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

This publication has the value of notification.

Two ranking lists will be drawn up, one for EU and foreign candidates residing in Italy - as per art. 26 of the law n. 182/2002, and the other for foreign candidates residing abroad.

Candidates who, based on the ranking lists drawn up under the criteria specified in art. 6 will be

included in the number of available places, must pay tuition fees as well as the all-inclusive registration fee **by 13 September 2024 through SPID procedure (Public Digital Identity System)**.

It is underlined that candidates are obliged to respect this enrolment date. No derogation can be granted in this regard.

Should any places remain available, the list of those entitled to enrol by scrolling of the ranking lists will be published **on 20 September 2024**, upon request of the Official in charge of the administrative procedure, on the page:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

Enrolment must take place no later than **27 September October 2024**, under penalty of forfeiture, according to the procedures described in art. 9.

Should additional places remain available, the list of those entitled to enrol by scrolling will be published on **4 October 2024**, upon request of the Official in charge of the administrative procedure, on the page:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

Enrolment must take place no later than **11 October 2024**, under penalty of forfeiture, according to the provisions of art. 9.

The vacancies reserved for non-EU residents residing abroad will be reallocated to EU students. **Interested parties must, submit an application for enrolment in accordance with the procedures set out in art. 9 within the days from the publication of the scrolling, under penalty of forfeiture.**

After this date, should additional places remain available, the scrolling will be managed by the "Didactic Area and Student Services", by publishing the decision of the Official in charge of the administrative procedure, on the page:

www.unipa.it/target/futuristudenti/accesso-programmato/corsi-accesso-programmato-nazionale/concorsi/

Article 9

Enrolment completion

The winners, included in the ranking list, are obliged to formalize their enrolment, paying the fees and submitting the application online through the **SPID** procedure, within the terms established by this announcement. The winners with an active career will have to enroll in the academic year. 2024/2025 and pay the "Change of course".

To enroll at the University of Palermo you must:

- Obtain a valid **(University) ISEE** and/or a "ISEE parificato", in the case of non-EU candidates residing abroad;
- Access the "**Portale Studenti Unipa**" through the address <http://studenti.unipa.it> and log in through your credentials.
- Upload in the "**Portale Studenti Unipa**" a passport photo in jpg format with dimensions of 420x480 pixels and with a weight of less than 200KB.
- Follow the instructions for the "**pratica di immatricolazione**" (enrolment procedure) at the end of which a pdf document will be produced.
- Make the due payments via the **pagoPA** system.
- Carry out the mandatory transmission of online documentation using the specific **Sistema Pubblici di Identità Digitale (SPID)** feature, available on the UNIPA Student Portal.

To "Change of course" you must:

- Access the "**Portale Studenti Unipa**" through the address <http://studenti.unipa.it> and log in through your credentials.
- Make the due payments about "Registration A.Y 2024/2025", via the **pagoPA** system about;
- Follow the instructions for the "**pratiche**" and "**Nuova Pratica**": "Passaggi ad altro Corso di

Studio e Variazioni nella Carriera/ Domanda di passaggi ad altro corso di laurea o corso di laurea Magistrale”, following steps;

- Make the due payments via the **pagoPA** system.

Candidates who do not enrol through the payment of fees and taxes, and online delivery of the application for registration, within the deadlines, will be considered as renouncers, regardless of the reasons for the delay.

It is necessary to have a valid ISEE, relating to the services for the Right to University Education, when undertaking the enrolment procedure, and therefore, candidates are invited to request it, at a CAAF or other authorized parties, in good time. In any case, please refer to the Student Contribution Regulations, in force for the A.Y. 2024/2025.

Article 10

The Official in charge of the administrative procedure and final provisions

The Official in charge of the administrative procedure of this call is Dott. Maria Rita Placenti, Office Manager of the “U.O. Bandi e Concorsi”.

Candidates have the right to access to the proceedings of the competitive selection pursuant to Law 7 August 1990 n.241 and to the art.5 of the “Regulation on the right of documental access of the University of Palermo”. The requests must be submitted to the Public Relations Office site:

<https://www.unipa.it/amministrazione/rettorato/settorecomunicazioneeurp/u.o.u.r.p.ecomunicazioneinterna/>

The application must be sent to the University Protocol Office email:

- or by pec@cert.unipa.it
- or by post to the address “Piazza Marina n.61-90133”.

PLEASE NOTE THAT THIS DECREE HAS THE VALUE OF AN OFFICIAL CONVOCATION: THE INTERESTED PARTIES WILL THEREFORE NOT RECEIVE ANY FURTHER COMMUNICATION. For everything not expressly contemplated herein, the provisions of the law in force apply.

THE RECTOR
Prof. Massimo Midiri